

**GROWTH SCRUTINY COMMITTEE  
AGENDA**

**Wednesday 28<sup>th</sup> November 2018 at 1000 hours**  
**in the Council Chamber, The Arc, Clowne**

<b>Item No.</b>		<b>Page No.(s)</b>
	<b>PART 1 – OPEN ITEMS</b>	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:  a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items  and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 31st October 2018.	3 to 5
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	6 to 12
6.	Growth Strategy Update Q1 and Q2 (April 2018 to September) 2018.	13 to 23
7.	Scrutiny Committee Work Programme 2018/19.	24 to 29

**PART B – INFORMAL**

The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.

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|----|--|--|
| 9. | Review Work – Review of Income Generation. |  |
|----|--|--|

## **GROWTH SCRUTINY COMMITTEE**

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Wednesday 31<sup>st</sup> October 2018 at 1000 hours.

### **PRESENT:-**

Members:-

Councillor J. Wilson in the Chair

Councillors T. Alexander, A. Anderson, P. Barnes, G. Buxton, T. Connerton and K. Reid.

Officers:- J. Wilson (Scrutiny & Elections Officer), K. Drury (Information Engagement & Performance Manager) and A. Bluff (Governance Officer).

Also in attendance at the meeting was Councillor A.M. Syrett (Leader of the Council and Portfolio Holder for Overall Policy and Strategic Planning) and L. Robinson (Governance).

### **0405. APOLOGIES**

Apologies for absence were received on behalf of Councillors M. Dixey, S. Statter and D.S. Watson.

### **0406. URGENT ITEMS OF BUSINESS**

There were no urgent items of business to consider.

### **0407. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **0408. MINUTES – 3<sup>rd</sup> OCTOBER 2018**

Moved by Councillor A. Anderson and seconded by Councillor T. Alexander  
**RESOLVED** that the Minutes of a Growth Scrutiny Committee held on 3<sup>rd</sup> October 2018 be approved as a correct record.

### **0409. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE**

Committee considered the List of Key Decisions and items to be considered in private document.

## GROWTH SCRUTINY COMMITTEE

Members noted that 'Property Investment Strategy' was included on the List of Key Decisions. The Portfolio Holder for Overall Policy and Strategic Planning explained to Committee that this was in relation to a report regarding the approach to be taken on a Property Investment Strategy and was not an actual Strategy document itself.

Moved by Councillor A. Anderson and seconded by Councillor T. Alexander  
**RESOLVED** that the List of Key Decisions and Items to be considered in private document be noted.

### **0410. CORPORATE PLAN TARGETS PERFORMANCE UPDATE; QUARTER 2 – JULY TO SEPTEMBER 2018**

Committee considered a report which provided performance outturns for the period July 2018 to September 2018 in relation to Corporate Plan Targets under the Committee's remit of 'unlocking our growth potential'.

14 targets sat under the Committee's remit. 5 targets had been achieved (4 previously and 1 this quarter), 8 targets were on track and 1 target had been flagged as an alert.

With regard to target G11 a query had been raised at the Scrutiny pre meeting by the Chair and Vice Chair and a response was circulated to the meeting as follows;

#### **G 11 - Through a programme of targeted refurbishment bring 15 empty private sector properties back into use per annum.**

*Members feel that the last sentence merely re-emphasises previous confusion with how this target is being reported. We appreciate that the nature of the properties being acquired (large empty properties) is resulting in the number of properties being brought in to use, exceeding the target. However, the progress updates feature little mention of smaller properties being tackled which would increase the number of empties being addressed (which is the purpose of the target). There appears to be a disproportionate emphasis on tackling larger properties because of the potential conversion rate.*

Officer response;

For the corporate plan period to date, 20 empty properties have been brought back into use. This consists of 17 single properties and 3 buildings.

Empty single buildings are often progressed down the enforcement route by the Empty Property Officer. This can take more time with a lot of effort happening behind the scenes.

The team's approach is to take forward any opportunity which presents itself.

The team works with its delivery partner Action Housing to help bring empty properties back into economic use.

We also continue to work with Private Rented Landlords, Empty Property owners and investors to bring forward empty properties back into economic use. We

## **GROWTH SCRUTINY COMMITTEE**

recently held an event with the Department for Work and Pensions (DWP) for Landlords and potential Landlords on Universal Credit including its implications and we are planning the next Landlord forum in June 2019.

A Member noted that the Government had announced it would reduce business rate charges for small businesses and queried what the impact of the Budget would be on Corporate Plan Target G03 - *Optimise business growth (as measured by gross NNDR) by £2.5m by March 2019*. The Portfolio Holder for Overall Policy and Strategic Planning, noted that the Government had stated that it would stand by any losses in business rate income to local authorities.

Moved by Councillor A. Anderson and seconded by Councillor K. Reid  
**RESOLVED** that the report be noted.

The Portfolio Holder for Overall Policy and Strategic Planning and the Information Engagement & Performance Manager left the meeting.

### **0411. SCRUTINY COMMITTEE WORK PROGRAMME 2018/19**

Committee considered their Work Programme for 2018/19.

A Member noted that Committee needed to monitor progress with the Property Investment Strategy and also required an update on the refreshed Growth Strategy.

Another Member raised that no feedback had ever been received from a workshop held with all Members regarding Transformation. The Scrutiny and Elections Officer agreed to source some information with regard to this.

Moved by Councillor J. Wilson and seconded by Councillor K. Reid  
**RESOLVED** that the work Programme be updated.

The meeting concluded at 1030 hours.



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 2<sup>nd</sup> November 2018**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance, Solicitor to the Council & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader  
Councillor M. Dooley  
Councillor S.W. Fritchley  
Councillor H.J. Gilmour  
Councillor D. McGregor – Deputy Leader  
Councillor B.R. Murray-Carr  
Councillor M.J. Ritchie  
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

**The dates for meetings of Executive for 2018/19 are as follows:**

2018 – 5<sup>th</sup> November  
3<sup>rd</sup> December

2019 - 7<sup>th</sup> January  
18<sup>th</sup> February  
4<sup>th</sup> March  
1<sup>st</sup> April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<b>Medium Term Financial Plan</b>	Executive	5 <sup>th</sup> November 2018	Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3
<b>Medium Term Financial Plan</b>	Executive	5 <sup>th</sup> November 2018	Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Management of Corporate Debt – Write off of outstanding amounts</b>	Executive	5 <sup>th</sup> November 2018	Report of Cllr B. Watson – Portfolio Holder for Finance and Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraphs 1, 2 & 3



<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Safe and Warm Works to Hides Green and Hilltop, Bolsover</b>	Executive	5 <sup>th</sup> November 2018	Report of Cllr H Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety	Yes	Open
<b>The provision of facilities management services to Bolsover and North East Derbyshire District Council</b>	Executive	3 <sup>rd</sup> December 2018	Report of Cllr J Ritchie – Portfolio Holder for Property and Commercial Services	Joint Head of Property and Commercial Services	Yes	Open
<b>Partnership Bi-Annual Report April – September 2018</b>	Executive	3 <sup>rd</sup> December 2018	Report of Cllr M Dooley – Portfolio Holder for Partnership and Transformation	Joint Head of Partnership and Transformation	Yes	Open
<b>Staffing Review in Chief Executive's and Partnership Team</b>	Executive	3 <sup>rd</sup> December 2018	Report of Cllr M Dooley – Portfolio Holder for Partnership and Transformation	Joint Head of Partnership and Transformation	Yes	Exempt – Paragraph 3

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Safe and Warm Works to Queens Court, Creswell</b>	Executive	7 <sup>th</sup> January 2019	Report of Cllr J Ritchie – Portfolio Holder for Property and Commercial Services	Joint Head of Property and Commercial Services	Yes	Open

## **SCHEDULE**

### **SCHEDULE 12A**

#### **ACCESS TO INFORMATION: EXEMPT INFORMATION**

##### **PART 1**

#### **DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
  2. Information which is likely to reveal the identity of an individual.
  3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
  4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
  5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
  6. Information which reveals that the authority proposes –
    - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
    - (b) To make an order or direction under any enactment.
  7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
-

**Bolsover District Council**

**Growth Scrutiny Committee**

**28<sup>th</sup> November 2018**

**Growth Strategy Update – Q1 and Q2 (April 2018 to September) 2018**

**Report of the Information, Engagement & Performance Manager**

This report is public

**Purpose of the Report**

- To report the half year outturns for the Growth Report.

**1 Report Details**

- 1.1 The attached summary contains an update on the Growth Strategy together with the outturns for performance indicators which support the delivery of the Growth Strategy. (Information compiled April/May 2018.)
- 1.2 In 2014 the Council committed to a Strategy to focus on unlocking the potential to deliver growth for the District. Through the Growth Strategy and the Corporate Plan 2015-2019 the Council sets out its ambition to create a sustainable high performing economy. The Council established three strategic priorities to unlock our growth potential.
- 1.3 The summary covers the three strategic priorities of the Strategy:
1. **Supporting Enterprise:** maintaining and growing the business base
  2. **Enabling Housing Growth:** increasing the supply, quality and range of housing to meet the needs of a growing population and support economic growth
  3. **Unlocking Development Potential:** unlocking the capacity of major employment sites
- 1.4 Two performance indicators are at 'exception' with a full explanation provided within the attached appendix. 3 performance indicators are awaiting data analysis with the final 2018/19 outturn expected in April 2019/20.

**2 Conclusions and Reasons for Recommendation**

- 2.1 This is an information report to keep Members informed of progress against the Growth Strategy noting achievements and any areas of concern.

### **3 Consultation and Equality Impact**

3.1 Not applicable to this report as consultation was carried out on the original Growth Strategy and Corporate Plan.

### **4 Alternative Options and Reasons for Rejection**

4.1 Not applicable to this report as providing an overview of performance against agreed targets.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

No finance or risk implications within this performance report.

#### **5.2 Legal Implications including Data Protection**

No legal implications within this performance report.

#### **5.3 Human Resources Implications**

No human resource implications within this performance report.

### **6 Recommendations**

6.1 That progress against the Growth Strategy and indicators be noted.

### **7 Decision Information**

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>Has the relevant Portfolio Holder been informed</b>	Yes
<b>District Wards Affected</b>	All
<b>Links to Corporate Plan priorities or Policy Framework;</b>	
All Corporate Plan Aims with particular emphasis on 'Unlocking our Growth Potential'.	

**8 Document Information**

Appendix No	Title
1	Growth Report – April to September 2018
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
All details on PERFORM system	
Report Author	Contact Number
Kath Drury, Information, Engagement and Performance Manager.	01246 242280

## Bolsover District Council - Growth Summary 2018/19 – half year update

### Unlocking Our Growth Potential

In 2014 the Council committed to a strategy to focus on unlocking the potential to deliver growth for the district. Through the Growth Strategy and the Corporate Plan 2015-2019 the Council set out its ambition to create a sustainable high performing economy. The Council established three strategic priorities to unlock our growth potential. A summary of the progress against these priorities for 2018/19 (April to September 2018) is as follows:

#### 1. Supporting Enterprise: maintaining and growing the business base

- Through the Bolsover Business Growth Fund and the newly launched Shirebrook Shopfronts Grant scheme, the Economic Development team have been contacted by a wide range of businesses, enabling the development of on-going relationships.
- Further development of the Invest Bolsover website has been proposed with ICT, ensuring the site remains relevant and up to date. The format of the E-bulletin going forward is also being reviewed, with a view to directing more traffic to the Invest Bolsover website.
- There has been a review of the Bolsover Business Growth Fund to assess the number of applications received, and ensure that the fund allocation was not exceeded. This has now been completed and the fund re-opened to applications for the remaining allocation (circa £26k). 8 interested businesses have been contacted, as well as two new enquirers.
- Work continues on the Regeneration Framework Action Plans and bids have been submitted to the Business Rates Pilot scheme. The bids are currently being assessed by DCC and Regeneris (Regeneration Consultancy), and decisions are awaited in due course.
- BNED LEADER Approach: The team have assessed 8 LEADER Programme funding applications (RM Wright Ltd, Locko Lane Caravan Site, Ottewells (all BDC) and GE Wilmott and Son, J and SR Thompson, Sitwell Arms, D C Burton & Son and Woodthorpe Grange Dairy (all NEDDC)), and an officer regularly attends the LAG meetings, of which 5 have been held to endorse applications. As the programme has achieved its budgetary target, there remain a number of applications to appraise before November 2018. The current programme total (subject to exchange rate) is £1,123,728. 21 projects are now contracted for £734,692.75 grant, £ 1,202,041.84 match funding and to create 55.29FTE jobs.
- Responded to 69 business enquiries - for the corporate plan period to date the Economic Development team has actively engaged with 134 businesses to support business growth.
- Attended 17 business and investment meetings with partner organisations (including DIT Digital workshop and Access to Finance workshop) and issued 4 Business in Bolsover ebulletins, including topics such as Help to secure public sector contracts and Meet the Buyer event.
- Responded to 1 confidential general investment enquiry from Sheffield City Region (SCR).

## **2. Enabling Housing Growth: increasing the supply, quality and range of housing to meet the needs of a growing population and support economic growth**

- Action Housing are progressing with the conversion of The Miners Welfare, Creswell, it is expected that this will be completed by December 2018 and will accommodate 11 apartments. This work has been recognised in a BBC documentary to showcase the work done by the Council and Action Housing.
- The Council has referred 3 empty properties to Adullam Housing who provide supported accommodation, these properties are in the process of being leased and it is expected that the leases will be signed before the end of 2018.
- Resolution to approve Clowne Garden Village - up to 1500 houses and 28ha employment land. Secretary of State has declined to call in so legal agreement now awaited.
- To issue a reserved matters approval to Keepmoat for 200 dwellings on Phase 2 of Brook Vale off Meadow Lane, Shirebrook.
- B@home – 33 properties now handed over (37 units) at Hilltop, Shirebrook. Sites at Fir Close, Shirebrook (8 units) and Derwent Drive, Tibshelf (12 units) now complete, with Rogers Avenue, Creswell (7 units) and Blackwell Hotel site (6 units) completed previously means that 66 properties have been completed. Another 21 units being progressed across 8 sites.
- Developer Forum scheduled for 24 October 2018 at Bolsover Assembly Rooms.
- The Local Plan was submitted for examination at the end of August 2018.

## **3. Unlocking Development Potential: unlocking the capacity of major employment sites**

- Council owned assets - Land offer for a plot of land on Oxcroft Lane has been verbally accepted by Old Bolsover Town Council, awaiting written confirmation before the Joint Venture can proceed with a planning application. Oxcroft Lane Depot Land offer due in October 2018 for consideration by Members.
- Dragonfly (JV) - Planning obtained on Park Lane Pinxton, construction contract signed with an anticipated start on site of January 2019.
- Re-development of Sherwood Lodge granted consent - approval for (c.4500m<sup>2</sup>) retail units and medium-sized food store.
- Promotion has begun in the redevelopment of the former Sherwood Lodge site, and enquiries have been forwarded to the developer for the speculative retail units on site. Development continues on Markham Vale, although the loss of Andrew Page has released a unit of 102k sq ft onto the market.
- The Project Control Board and the Project Operations Group continues to meet to drive the Coalite regeneration forward.
- Application for development on plots 6, 7 and 8 at Coalite expected later this year.



The following is a more detailed breakdown of some of the performance measures against our Growth priorities.

**BDC Growth PI Summary (2018/19 – Half Year Position)**

2017/18 Out-turn	Description	2018/19 Half year position	18/19 Target	Status
£490,191	Major Planning fees received	£305,251	£325,000	▲
£ 218,869	Minor Planning fees received	£91,984		
£709,060	Combined Minor and Major Planning fees	£397,235		
100% (32 out of 32)	Process all major planning applications 10% better than the national minimum (CP)	100% (16 out of 16)	60%	▲
97% (132 out of 136)	Determining "Minor" applications within target deadlines	97% (65 out of 66)	70%	▲
98.5% (197 out of 200)	Determining "Other" applications within target deadlines	98% (116 out of 117)	85%	▲
2109 (8 year's supply) 2016/17	Supply of available and deliverable housing sites at 1st April (5 year supply)	2076 (7.76 year's supply) 2017/18	-	
3.454 ha 2016/17	Area of new employment floor space built (hectares / square metres)	3.74ha (2017-18)	-	
252 2018/19 871 Cumulative	Enable the development of at least 1,000 new residential properties within the district by March 2019 (CP)	Available April 19	1000	▲
£191,202 17/18 £734,023	Achieve an increase of £850,000 in additional New Homes Bonus from the government by March 2019 (CP)	£256,857 18/19 £991,206	£850,000	▲
26 YTD (Cumulative 33)	Deliver 100 new Council properties by March 2019 (CP)	66	100	▲

2017/18 Out-turn	Description	2018/19 Half year position	18/19 Target	Status
54	Work with partners to deliver an average of 20 units of affordable homes each year (CP)	20	20	▲
Awaiting confirmation	Introduce alternative uses to 20% of garage sites owned (total 152) by the Council by March 2019 (CP)	Awaiting confirmation	30 sites	
£136,800	Average house price (See graph)	Bolsover £145,109	-	▲
6 converted to 28 dwellings	Bring back into use 15 empty properties per year (CP)	5 converted to 15 dwellings	15	-
99.1%	% of business rates collected in year	100.3%	98.5%	▲
+£1,183,429 (£4,728,976 Cumulative)	Optimise business growth as measured by gross NNDR by £2.5 m by March 2019 (CP)  (Baseline £54,800,120 - 2014/15) (Baseline £62,345,477 - 2017/18)	Available April 19	£2.5m	▲
40.4% (against a target of 65%)	Percentage of NNDR arrears collected	35%	65%	▲
£1,113,349 (+1.8%)	Change in rateable value of commercial property in the district	£1,252,111 (+2%)	-	-
£237,364 income generated	Level of income generated through letting property owned by the Council but not occupied by the Council, not including Housing, The Tangent and Pleasley Vale	£123,807	£241,747	▲
£9,132 Loss	Financial performance for the Tangent in line or exceeding budget forecast.	£2,933 profit	£19,984 profit	▼
£191,130 Profit	Financial performance of Pleasley Vale Mills in line or exceeding budget forecast.	£12,599 profit	£185,112 profit	▼
11	Number of Business Growth Fund grants awarded	21	10	▲
£89,894	Value of Business Growth Fund grants awarded	£173,718	£100,000	▲

2017/18 Out-turn	Description	2018/19 Half year position	18/19 Target	Status
7	Number of BNED LEADER grants awarded (scheme total)	23	18	▲
£195,385	Value of BNED LEADER grants awarded	£734,692	£659,217	▲
12	Apprenticeships started	15 FTE	11 FTE	▲
121	50 businesses supported through Key Account Management by March 2019 (CP)	134	50	▲
1.1%	Percentage of district residents aged 18-24 claiming Job Seeker's Allowance – see graph	0.8%	-	-
0.8%	Percentage of Derbyshire residents aged 18-24 claiming Job Seeker's Allowance – see graph	0.6%	-	-
1.0%	Percentage of all district residents 16-64 claiming Job Seeker's Allowance – see graph	0.7%	-	-
New indicator	Out-Of-Work Benefits Claimant count Age range 16 – 64 See note	850 people 1.7 %Bolsover 1.8% East Mid 2.2% GB		

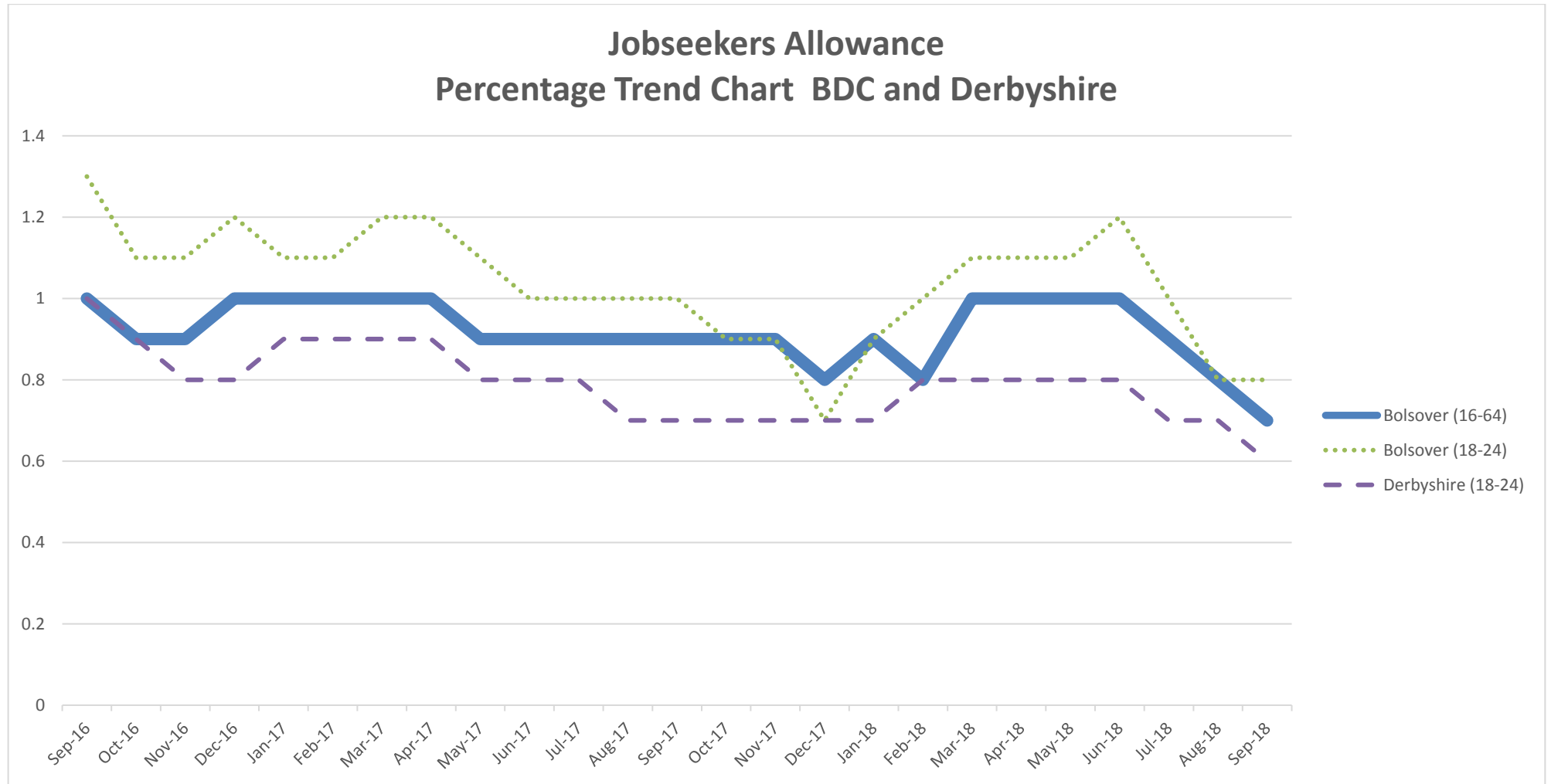
**Notes:**

<p>Out-Of-Work Benefits Claimant count Age range 16 - 64</p>	<p>The Claimant Count is the number of people claiming benefit principally for the reason of being unemployed. This is measured by combining the number of people claiming Jobseeker's Allowance (JSA) and National Insurance credits with the number of people receiving Universal Credit principally for the reason of being unemployed. Claimants declare that they are out of work, capable of, available for and actively seeking work during the week in which the claim is made.</p> <p>Under Universal Credit a broader span of claimants are required to look for work than under Jobseeker's Allowance. As Universal Credit Full Service is rolled out in particular areas, the number of people recorded as being on the Claimant Count is therefore likely to rise.</p>
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## Exceptions

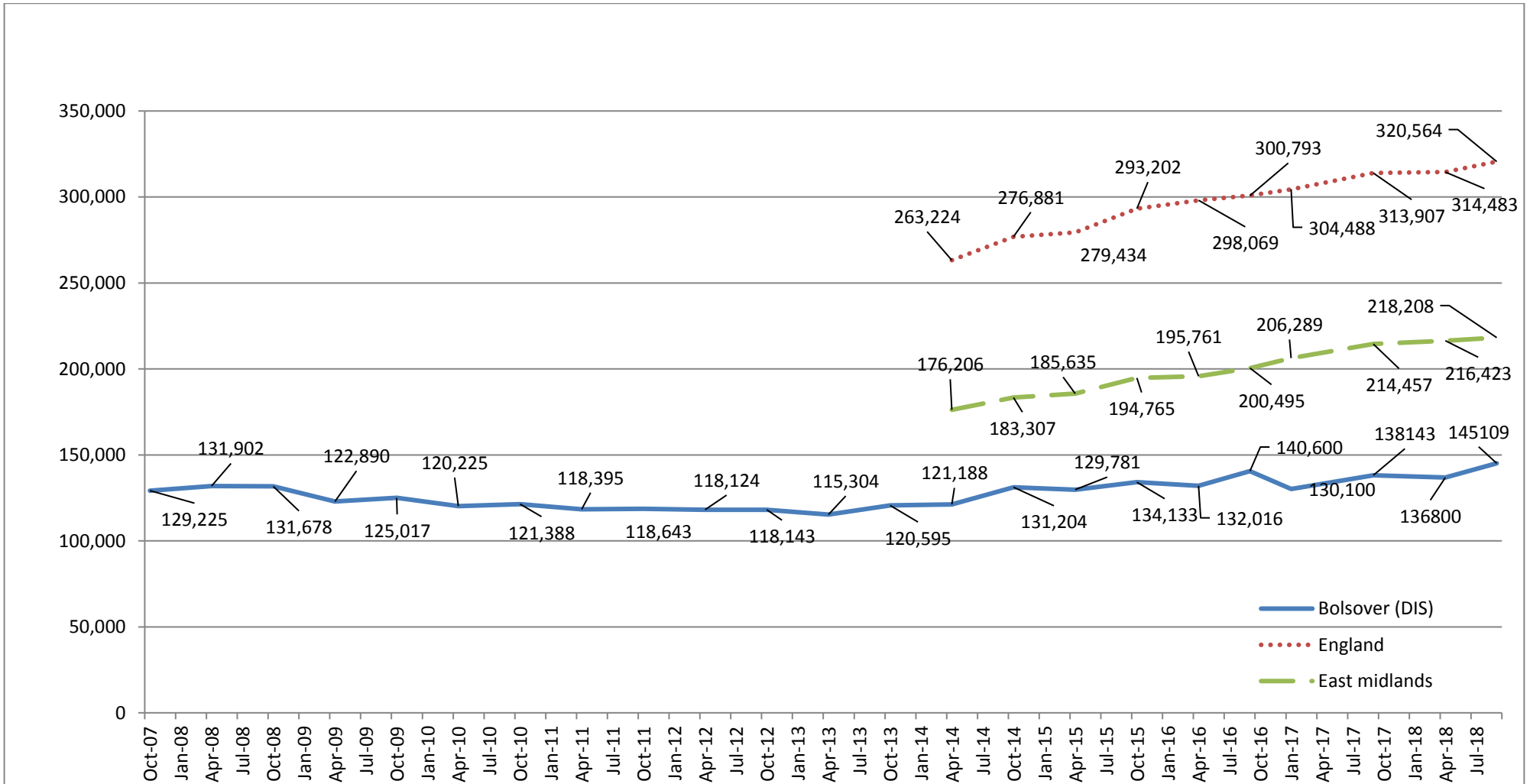
Financial performance of Pleasley Vale Mills in line or exceeding budget forecast.	Profit at 30/9/18 - significantly reduced compared to previous years due to hired and contracted services expenditure being more than 1/2 spent and income for electricity lower than 1/2 year - possibly due to timing of raising invoices.
Financial performance for the Tangent in line or exceeding budget forecast.	Profits are low due to timing. Expenditure will be committed on the Financial Management System for the full year but the income is only half a year.

**Bolsover District Job Seeker's Allowance % Trend Chart\***



\*<https://www.nomisweb.co.uk/>

**Bolsover, East Midlands and English average house prices (2013 up to Sept 2018)\***



\*Hometrack - Housing Intelligence System

**Bolsover District Council**

**Growth Scrutiny Committee**

**28<sup>th</sup> November 2018**

<p><b>Scrutiny Committee Work Programme 2018/19</b></p>
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**Report of the Scrutiny & Elections Officer**

This report is public

**Purpose of the Report**

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2018/19.

**1 Report Details**

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2018/19 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes will be submitted agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 1.5 Members should note the addition of an Extraordinary meeting on the 19<sup>th</sup> February 2018 at 1:30pm. This will allow completion of the Committee's review work prior to elections due to take place in May 2019.

**2 Conclusions and Reasons for Recommendation**

- 2.1 This report sets the formal Committee Work Programme for 2018/19 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Corporate Plan Ambitions.

- 2.3 Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

### **3 Consultation and Equality Impact**

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 There is no option to reject the report as Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

- 5.1.1 None from this report.

#### **5.2 Legal Implications including Data Protection**

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

#### **5.3 Human Resources Implications**

- 5.3.1 None from this report.

### **6 Recommendations**

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 6.2 That Members note the Extraordinary meeting in their diaries.



## 7 Decision Information

<p><b>Is the decision a Key Decision?</b>  A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC: Revenue - £75,000 <input type="checkbox"/></i>  <i>Capital - £150,000 <input type="checkbox"/></i></p> <p><i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i>  <i>Capital - £250,000 <input type="checkbox"/></i></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p><b>Is the decision subject to Call-In?</b>  (Only Key Decisions are subject to Call-In)</p>	No
<p><b>Has the relevant Portfolio Holder been informed</b></p>	N/A
<p><b>District Wards Affected</b></p>	All
<p><b>Links to Corporate Plan priorities or Policy Framework</b></p>	All

## 8 Document Information

Appendix No	Title
1.	Work Programme 2018/19
<p><b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
<p>Previous versions of the Committee Work Programme.</p>	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

Report Reference –

**Growth Scrutiny Committee**

**Work Programme 2018/19**

**Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District**

**Corporate Aim: Unlocking our Growth Potential**

**Formal Items – Report Key**

Performance Review	Policy Development	Policy/Strategy/ Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
30 <sup>th</sup> May 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Agreement of Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Scoping of Review Work</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Review of Income Generation – Draft Final Report</li> </ul>	Scrutiny & Elections Officer
27 <sup>th</sup> June 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Growth Strategy Update Q3 &amp; Q4 2017/18 and Growth Performance Indicators Q3 &amp; Q4 2017/18 (Deferred Item from 30.05.18)</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work – Review of Income Generation</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Training Session – Analysis/Evidence Interpretation Skills</li> </ul>	Monitoring Officer/Legal Team

Date of Meeting	Items for Agenda		Lead Officer
25 <sup>th</sup> July 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Draft Local Enforcement Plan (Planning)</li> </ul>	Planning Manager
		<ul style="list-style-type: none"> <li>Growth Strategy Update (Presentation)</li> </ul>	Joint Head of Economic Development/ Housing Strategy & Growth Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work – Review of Income Generation (Approaches to Investment)</li> </ul>	Scrutiny & Elections Officer
5 <sup>th</sup> September 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Quarter 1 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
3 <sup>rd</sup> October 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
31 October 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Quarter 2 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
28 <sup>th</sup> November 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Growth Strategy Update Q1 &amp; Q2 2018/19 and Growth Performance Indicators Q1 &amp; Q2 2018/19</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
23 <sup>rd</sup> January 2019	Part A – Formal	<ul style="list-style-type: none"> <li>Update on Bolsover Local Strategic Partnership/Sustainable Community Strategy (TBC)</li> </ul>	Partnership Team
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review work – Review of Income Generation (Final Draft)</li> </ul>	Scrutiny & Elections Officer
<b>Extraordinary Meeting</b> <b>19<sup>th</sup> February 2019</b> <b>1:30PM</b>	Part A – Formal	<ul style="list-style-type: none"> <li>Review of Income Generation – Approval of Final Report</li> </ul>	Scrutiny & Elections Officer
<b>27<sup>th</sup> February 2019</b>	Part A – Formal	<ul style="list-style-type: none"> <li>Quarter 3 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
<b>27<sup>th</sup> March 2019</b>	Part A – Formal	<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
<b>24<sup>th</sup> April 2019</b>	Part A – Formal	<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer